

A Consolidated Perspective on Living Heritage in Saskatchewan

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10 Appendix A – Organizational Database

The database I have produced for this research is a snapshot of the field of Living Heritage in Saskatchewan as I have been able to find through organizational lists. A link to the version I have submitted to Heritage Saskatchewan with this report will additionally be available at <u>this link</u> for 1 year following the submission of this report to account for any issues that may arise. This file contains the organizational database itself, as well as detailed descriptions of the classification system developed.

As the information I have produced here will require periodic updating through time and more research, I felt it pertinent to include a small section of this report detailing some of the specifics of the excel workbook. There are seven worksheets within the workbook, each of which are described in the 'META' sheet. The most important sheet is the 'ORGS' sheet, which houses the organizational database itself. This sheet brings in information from the other sheets and tables, and then is simultaneously analyzed by functions in those other sheets.

10.1 Adding/Editing Organizations to the Database

The information required for each column is detailed in the META sheet, and prompts are shown by selecting the column header cells. Typing below the existing table will add another line formatted identically to the rest of the table, and will autopopulate with the drop down and multidropdown options. If pasting information into the table, it is thus important to Paste Values as opposed to the standard paste function in order to preserve formatting. In most cases of adding or editing attributes of the database, it should be as simple as changing cells, with the exception of the multi-drop-downs as detailed below.

10.2 Using the Multi-Drop-Down Macro

A key feature of this classification is the use of a *macro*, or coded excel property, to enable selection of multiple tags within a single cell. The specific columns where this feature is enabled are noted in the prompts on the column headers and are exclusively: Data.Lists, Type.Sub, Category.Sub, Tangible.Heritage, Cultural.Property, ICH.Domain, and ICH.Goal. When typing or using the drop-down menus to add information into these cells, any newly typed information is added to the end of the existing information with a comma separation. If a text string that is already in the cell is typed or selected using the drop-down menus, it is then *removed* from the cell.

Address.P About Notes Data_lists Jurisdictio Type.Mair Type.Sub Category. Category. Tangible.Heritage Cultural.P ICH.Boons ICH.Boons <th>1</th> <th>Р</th> <th>Q</th> <th>R</th> <th>S</th> <th>Т</th> <th>U</th> <th>V</th> <th>W</th> <th>X</th> <th>Y</th> <th>Z</th> <th>AA</th> <th>AB</th> <th>AC</th>	1	Р	Q	R	S	Т	U	V	W	X	Y	Z	AA	AB	AC
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	SC	0A0A0	Featuring o	ove ~ a collection	on MAS, TS	Local	NP	Nature, Herit	Conserving	Museum	Structure(s)	 tural Histo 	Knowledge &	Documentatio	Local, NP,
Regional Park Structure[3] Structure[3] Hintipage Side Village Conservation Area[6] NDNE	4										Provincial Park	^			
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Drop-downs can be used to select a value to add to a multi-drop-down enabled cell.

	Р	Q	R	S	Т	U	V	W	Х	Y	Z	AA	AB	AC
1	Address.P 💌	About 👻	Notes 🔍	Data.Lists 💌	Jurisdictio 🔻	Type.Mair 💌	Type.Sub 🖅	Category.l 💌	Category.	Tangible.Heritage 💌	Cultural.P 💌	ICH.Domai 💌	ICH.Goals 💌	Concat
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194									_	Provincial Historic Park	^			
95										National Wildlife Area Archaeologu				
196										Representative Area				
197										Migratory Bird Sanctuary				
198										National Historic Site				
199										Regional Park	~			

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	Address.P 💌	About	Notes 🗸	Data.Lists 💌	Jurisdictio 💌	Type.Mair 💌	Type.Sub 🖵	Category.	Category.	Tangible.Heritage	Cultural.P 💌	ICH.Domai 💌	ICH.Goals	Concat
	SOAOAO	Featuring ov	e~ a collection	MAS, TS	Local	NP	Nature, Herita	Conserving	Museum	Structure(s)	v tural Histo	Knowledge &	Documentatio	Local, NP,
94														
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96														
37														

Selecting the value again will remove that value from the cell.

10.3 Disabling the Multi-Drop-Down Macro

The multi-drop-down feature allows for storing a lot of information across several categories, and facilitates filtering specific groups. It does, however, all make editing information in large batches extremely difficult, and efforts to use the Find & Replace function in excel will

result in errors. **To turn off the macro**, open the **Developer Tab** and select the **Design Mode** button. This will disable the macro until the button is selected again. The developer tab is not opened by default in excel, and so must be turned on by going into **File > Options > Customize Ribbon** and selecting the Developer Tab check box.



Clicking the 'Design Mode' button will turn off the macro.

10.4 Filtering the Organization Table

There are several options to filter the table to only feature organizations of interest. When using the Type.Main, Category.Main, and Jurisdiction fields, one can simple select the fields they are interested in viewing by selecting the arrows on each column. When attempting to filter using the Type.Sub, Category.Sub, or any of the Tangible.Heritage, Cultural.Property, ICH.Domain, or ICH.Goal fields, the Multi-Drop-Down feature makes it difficult select single tags using the check boxes. Instead, using the 'Search' box or the 'Text Filters' will facilitate isolating specific tags. The final Concat field at the end of the table conglomerates all of the classification tags into a single cell, which can be used to search across all the classification fields for tags of interest. Using combinations of filters across multiple classification fields or the final Concat field will allow the user to select for specific sects of the Living Heritage field for various research or outreach purposes.

I N	0	P	Q	R					W				AA	AB	AC	AD
Address.Cit	Ad	Address.P 🔻	About	Notes	Data.Lists 💌	Jurisdictio 🔻	Type.Mair	Type.Sub 💌	Category.l 🔻	Category.	Tangible.	Cultural.P 🔻	ICH.Domai 🔻	ICH.Goals 🔻	Concat 🔍	Check 💌
Regina	SK	\$4\$7J9	The 🔺	Sort A to 7			Private	Contractor	Facilitating	Architecture,	UNKNOWN	UNKNOWN	Craftsmanshi	INDIRECT	Local, Private, C	
Saskatoon	SK	S7H5N9	The	5 POILY IO 2			NP	Art General	Facilitating	Venue	UNKNOWN	Audiovisual (Performing Ar	Recognition &	Local, NP, Art Ge	
Moose Jaw	SK	S6H1S3	A& Z	Sort Z to A			Academic	Independent,	Supporting	Education	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Academic	
Abbey	SK	SONOAO	Abbe	• •=••			Public	Government	Governing	Village	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	<u>ر</u>
Aberdeen	SK	SOKOAO	Com	Sort by Color			Public	Government	Governing	Town	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	5
Aberdeen	SK	SOKOAO		CharthMinne			Public	Government	Governing	Rural Municip	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Regional, Public,	,
Abernethy	SK	SOAOAO		Sheet view			Public	Government	Governing	Village	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	, ,
Abernethy	SK	SOAOAO	Feat 5				NP	Nature, Herit	Conserving	Museum	Structure(s)	Natural Histo	Knowledge &	Documentatio	Local, NP, Natur	
Abernethy	SK	SOAOAO					Public	Government	Governing	Rural Municip	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Regional, Public,	,
Saskatoon	SK	S7L6M8	The				NP	Organization	Supporting	Network, Cult	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Provincial, NP, C)
Saskatoon	SK	S7H5P5	ADA	Tout Filton			Private	Contractor	Facilitating	Architecture,	UNKNOWN	UNKNOWN	Craftsmanshi	INDIRECT	Local, Private, C	t.
Kindersley	SK	SOL1SO		Text Enters			Private	Land/Busines	S Conserving	Built	National His	te UNKNOWN	Craftsmanshi	Recognition &	National, Private	2
Saskatoon	SK	S7K4B8	We	Search		Q	Private	Outfitter	Conserving	Natural, Cultu	Conservation	Natural Histo	Knowledge &	Transmission	Regional, Private	E
Regina	SK	S4P2L7	To s				NP	Individual, O	Supporting	Cultural Grou	UNKNOWN	UNKNOWN	Social Practise	Recognition &	Provincial, NP, Ir	1
Spiritwood	SK	S0J2M0	The	(Select All)			Indigenous	Tribal Counci	Governing	Tribal Counci	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Regional, Indige	1
Shell Lake	SK	S0J1G0		- Local			Indigenous	First Nation	Governing	First Nation	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Indigenou	1
Air Ronge	SK	S0J3G0		- National			Public	Government	Governing	Northern Villa	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	5
Saskatoon	SK	S7M0X4	AKA	Provincial			NP	Individual, Ar	Conserving	Art Gallery	Structure(s)	Ethnographic	Craftsmanshi	Documentatio	Local, NP, Individ	c
Alameda	SK	SOCOA0		Regional			Public	Government	Governing	Town	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	,
Alameda	SK	SOCOAO	Our				NP	Heritage	Conserving	Museum, Bui	Structure(s),	F Ethnographic	Craftsmanshi	Transmission	Local, NP, Herita	3
Albertville	SK	SOJOAO					Public	Government	Governing	Village	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go)
Regina	SK	S4R8C8					NP	Heritage	Conserving	Museum	UNKNOWN	UNKNOWN	Knowledge &	Transmission	Local, NP, Herita	3
Dilke	SK	S0G1C0					Public	Government	Governing	Resort Village	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	5
Alida	SK	SOCOB0					Public	Government	Governing	Village	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go)
St. Andrews	SK	SOL2VO	Follo				Private	Land/Busines	5 Conserving	Natural, Cultu	Structure(s),	UNKNOWN	Knowledge &	Transmission	Local, Private, La	E
Saskatoon	SK	S7N1C1	Our		OK	Cancel	Private	Retailer	Conserving	Art Gallery	UNKNOWN	Natural Histo	Knowledge &	Documentatio	Provincial, Privat	t
Saskatoon	SK	\$7N1C1	In 20				NP	Land Trust	Conserving	Natural	Conservation	n Natural Histo	Knowledge &	Recognition &	Local, NP, Land	1
Allan	SK	SOKOCO		coulant mia a	nii - comm.	LUCAI	Public	Government	Governing	Town	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	>
Allan	SK	SOKOCO	We are a	lenc allanskmuseu	MAS, TS, GOO	Local	NP	Heritage	Conserving	Museum, Res	Structure(s)	Ethnographic	, Social Practise	Transmission	Local, NP, Herita	1
Saskatoon	SK	S7H4N6	Allegro M	Aontessori School I	HS - School	Local	Academic	Independent,	Supporting	Education	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Academic	
North Battlefo	or SK	\$9A2Y6	The purp	ose c~ Award winr	MAS, HS - Gro	Local	NP	Art General	Conserving	Art Gallery, Fi	i Structure(s)	Fine Arts	Oral Tradition	Documentatio	Local, NP, Art Ge	1
Canora	SK	SOAOLO	The Alm	ond Tree Christian	HS - School	Local	Academic	Independent,	Supporting	Education	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Academic	
Regina	SK	S4R1C9	Our firm	believes in our clie	AHSK	Local	Private	Contractor	Facilitating	Architecture	UNKNOWN	UNKNOWN	Craftsmanshi	INDIRECT	Local, Private, C	(
Alvena	SK	SOKOEO			HS - Comm.	Local	Public	Government	Governing	Village	UNKNOWN	UNKNOWN	Craftsmanshi	Documentatio	Local, Public, Go	,
Regina	SK				RAN	Provincial	Public	Protected Are	Conserving	Natural, First	Conservation	UNKNOWN	Craftsmanshi	Documentatio	Provincial, Public	c

Filtering the main classification columns.



Filtering the sub classification or Concat columns using the search and text filter features.

10.5 Adding/Editing Classification Tags

All of the classification schema present in the CAT, TYPE, TAGS, and REFS sheets are named lists referencing specific table columns in those sheets. (All named lists are able to be seen by entering the Name Manager function by holding ALT and pressing the I, N, and D keys in succession.) Adding values to these tables will update the drop-down lists in the ORG sheet. To add a line to a table, right click a cell in the table, and Insert a Table row above (also available in the Home tab), and type the desired value in the cell. It will then occur in the corresponding drop-down in the ORG sheet. Changing the values in these table, however, will not update the values in the org sheet, and changes of this nature must be done manually (with the macro off). Adding new categories or types is a more intricate process and requires more in-depth knowledge of naming ranges and organizing tables in excel. I would be happy to assist with this at any point in the future if desired and can be contacted by email at zacharymilosmoore@gmail.com.